

Boutelle, Stephen

From: Neal, Robert
Sent: Thursday, November 19, 2009 4:10 PM
To: Boutelle, Stephen
Subject: FW: BoCC Committee data

From: Schwartz, Holly
Sent: Thursday, November 19, 2009 3:50 PM
To: Arnall, Ann; Briggs, Amej; Burnett, Phil; Conner, Vera; Cooper, Michele; Dalger, Rosine; Daltry, Wayne; Davenport, Suya; DeBerry, Donna; Gibbs, Mary; Gilkerson, Deanna; Harner, David; Hill, Celia; Houck, Edward; Hustad, Kim; Little, Vicki; Loveland, David; Marichal, Terry; McBride, Justin; Moore, James; Moore, Patrick; Neal, Robert; Noble, Rebecca; Noe, Susan; Nye, Mary; O Connor, Paul; O'Rourke, Bernard; Owen, David; Roberts, Rickey; Sajgo, Gloria; Stewart, Robert; Sweigert, Rebecca; Thompson, Lynda; Valenti, Paul; Van Tine, Joann; Walker, Elizabeth; Werst, Lee
Subject: BoCC Committee data

Dear BoCC Committee Liaisons,

You are receiving this email because of your involvement in one of our many Board Appointed Committees. As we try to find efficiencies through out the County, we are evaluating the amount of resources devoted to every service the County provides. As the staff liaisons to the BoCC committees, we would like to gather the following information:

1. What is the purpose of your committee and does your committee make specific/results oriented recommendations to the BoCC? If so, how often do you forward the committees recommendations to the Board?
2. Please list the major committee accomplishments and/or committee objectives.
3. How often does your committee meet? Have alternative meeting schedules been discussed (i.e. meet every other month or quarterly?)
4. Does your committee have any problems meeting a quorum?
5. How long do your committee meetings generally last?
6. What is the total amount of staff time dedicated to preparing for/attending the committees and providing follow up on committee issues? Please include the time it takes to prepare the minutes of the meetings.

We will be compiling this information in spread sheet format and presenting it to the Commissioners during our County wide strategic planning discussions.

Please send your responses back to me by December 7th. Thanks.

Holly Schwartz
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Lee County Administration
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